

STATE OF TEXAS
COUNTY OF BELL

TAX APPRAISAL DISTRICT OF BELL COUNTY
BOARD OF DIRECTORS MEETING

MARCH 19, 2019

AFTER PROPER posting of notice by the County Clerk of Bell County, Texas, copy of the same being attached hereto and made a part of these minutes, the Tax Appraisal District of Bell County Board of Directors met in regular session in the Tax Appraisal District building, 411 East Central Avenue, Belton, Texas on March 19, 2019 with the following members present to wit:

**CHAIRMAN ROYCE MATKIN
VICE-CHAIRMAN/SECRETARY JARED BRYAN
DIRECTOR CHRIS FLOR
DIRECTOR SUSAN JONES
DIRECTOR SCOTT MORROW
DIRECTOR HAL SCHIFFMAN
DIRECTOR VIRGINIA SUAREZ**

Also present: **CHIEF APPRAISER BILLY WHITE
CHIEF DEPUTY APPRAISER ROGER CHESSER
ADMINISTRATIVE ASSISTANT LINDA HEARELL
PAULA LOWE – PATTILLO, BROWN & HILL, LLP
TAX ASSESSOR-COLLECTOR SHAY LUEDEKE**

MINUTE NUMBER 11-19: CHAIRMAN ROYCE MATKIN called the meeting to order at 6:00 p.m.

MINUTE NUMBER 12-19: PUBLIC COMMENT ON POLICIES OR PROCEDURES
– Howard E Arey addressed the Board concerning his property located at 2027 Sandy Point Road, Harker Heights, Texas.

MINUTE NUMBER 13-19: The Board then received a written report from Jay Taggart, the Taxpayer Liaison Officer for the District. A copy is attached hereto and made a part of these minutes.

MINUTE NUMBER 14-19: **CHAIRMAN ROYCE MATKIN** then called to the Board's attention that they had previously received copies of the minutes of January 15, 2019 and asked if there were any additions or corrections. Upon motion of **DIRECTOR CHRIS FLOR**, seconded by **DIRECTOR SCOTT MORROW**, to approve the minutes as read. Motion carried.

MINUTE NUMBER 15-19: **CHAIRMAN ROYCE MATKIN** then called for the financial report of the District for the month of December. **CHIEF APPRAISER BILLY WHITE** presented the financial report for December, copies of which are attached hereto and made a part of these minutes. Upon motion of **VICE-CHAIRMAN/SECRETARY JARED BRYAN**, seconded by **DIRECTOR CHRIS FLOR**, to approve the financial report for the month of December. Motion carried.

MINUTE NUMBER 16-19: **CHAIRMAN ROYCE MATKIN** then called for the financial report of the District for the month of January. **CHIEF APPRAISER BILLY WHITE** presented the financial report for January, copies of which are attached hereto and made a part of these minutes. Upon motion of **DIRECTOR SCOTT MORROW**, seconded by **DIRECTOR VIRGINIA SUAREZ**, to approve the financial report for the month of January. Motion carried.

MINUTE NUMBER 17-19: Paula Lowe, from Pattillo, Brown & Hill L.L.P.,

discussed the Financial Audit for the District for fiscal year 2018 with the Board, a copy of which is attached hereto and made a part of these minutes. Upon motion of **DIRECTOR HAL SCHIFFMAN**, seconded by **DIRECTOR CHRIS FLOR**, to accept the Financial Audit for fiscal year 2018. Motion carried.

MINUTE NUMBER 18-19: Upon motion of **DIRECTOR HAL SCHIFFMAN**, seconded by **VICE- CHAIRMAN/SECRETARY JARED BRYAN** to approve acquiring two credit cards with a \$10,000 maximum limit from Horizon Bank for District use. Motion carried.

MINUTE NUMBER 19-19: Upon motion of **VICE-CHAIRMAN/SECRETARY JARED BRYAN**, seconded by **DIRECTOR HAL SCHIFFMAN**, to approve a contract with BIS Consulting to purchase new website for the District. Motion carried.

MINUTE NUMBER 20-19: **CHIEF APPRAISER WHITE** then addressed the Board on the cost of Wi-Fi installation, implementing Time Clock Plus and website hosting and upgrade. After due discussion, it was moved by **VICE-CHAIRMAN/SECRETARY JARED BRYAN**, to move \$31,000 from (5507) Contengency Reserve to (5606) Data Processing for Chief Appraiser to purchase the following items, Time Clock Plus, new Website for the District and Wi-Fi. Motion carried.

MINUTE NUMBER 21-19: **CHIEF APPRAISER WHITE** then presented an updated lawsuit and arbitration report. The collection report for October 2018 thru February 2019 was presented to the Board. The CA then discussed the TAAD conference which was attended by four District staff members and two Board members. Discussed with the

Board customer service results, Map Review 2018 results and Property Value Study for 2018/2019.

MINUTE NUMBER 22-19: CHIEF APPRAISER WHITE, then went over the line items of the proposed 2020 Budget.

MINUTE NUMBER 23-19: The Board set April 16, 2019 at 6:00 P.M. as a Budget Workshop.

MINUTE NUMBER 24-19: The Board set May 21, 2019 at 6:00 P.M. as it next meeting date and Budget Hearing.

There being no further business, the meeting was adjourned at 9:49 p.m.



ROYCE MATKIN, CHAIRMAN
Tax Appraisal District of Bell County

ATTEST:



JARED BRYAN, VICE-CHAIRMAN/SECRETARY
Tax Appraisal District of Bell County