

STATE OF TEXAS
COUNTY OF BELL

TAX APPRAISAL DISTRICT OF BELL COUNTY
BOARD OF DIRECTORS MEETING

SEPTEMBER 19, 2017

AFTER PROPER posting of notice by the County Clerk of Bell County, Texas, copy of the same being attached hereto and made a part of these minutes, the Tax Appraisal District of Bell County Board of Directors met in regular session in the Tax Appraisal District building, 411 East Central Avenue, Belton, Texas on September 19, 2017 with the following members present to wit:

**CHAIRMAN ROYCE MATKIN
VICE-CHAIRMAN/SECRETARY JARED BRYAN
DIRECTOR ROBERT JONES
DIRECTOR SUSAN JONES
DIRECTOR WADE MATTHEWS - ABSENT
DIRECTOR SCOTT MORROW
DIRECTOR VIRGINIA SUAREZ**

Also present:

**CHIEF APPRAISER MARVIN HAHN
CHIEF DEPUTY APPRAISER ROGER CHESSE
ADMINISTRATIVE ASSISTANT LINDA HEARELL
BUSINESS/FINANCIAL MANAGER MARYLOU DAVID
REGIONAL ADMINISTRATOR TAMMY WILLIAMS
HARVEY ALLEN – MCCREARY, VESELKA, BRAGG & ALLEN
SUSAN BURTON – GRAVES DOUGHERTY HEARON & MOODY**

MINUTE NUMBER 40-17: **CHAIRMAN ROYCE MATKIN** called the meeting to order at 6:00 p.m.

MINUTE NUMBER 41-17: At 6:00 p.m., the Board met in Executive Session in accordance with Open Meetings Act, Section 5551.074 of the Texas Government Code, to discuss personnel or hear complaints against personnel. At 6:49 p.m., the Board returned

to open session. **CHAIRMAN MATKIN** stated that no action was taken.

MINUTE NUMBER 42-17: Upon motion of **VICE-CHAIRMAN/SECRETARY JARED BRYAN**, seconded by **DIRECTOR SCOTT MORROW**, upon advise from our legal counsel, to accept a settlement offer with employee in the amount of \$22,000 for the resolution of an employment dispute with the appraisal district. Motion carried.

MINUTE NUMBER 43-17: At 6:52 p.m., the Board met in Executive Session in accordance with Open Meetings Act, Section 5551.074 of the Texas Government Code, to discuss personnel or hear complaints against personnel. At 7:30 p.m., the Board returned to open session. **CHAIRMAN MATKIN** state that no action was taken.

MINUTE NUMBER 44-17: Upon motion of **VICE-CHAIRMAN/SECRETARY JARED BRYAN**, seconded by **DIRECTOR ROBERT JONES** to table the chief appraiser evaluation until the November 14, 2017 meeting. Motion carried.

MINUTE NUMBER 45-17: Upon motion of **DIRECTOR ROBERT JONES**, seconded by **DIRECTOR SCOTT MORROW** to schedule a workshop on October 12, 2017 at 3:00 p.m., to review and update current policies and procedures for the appraisal district. Motion carried.

MINUTE NUMBER 46-17: **CHAIRMAN ROYCE MATKIN** then called to the Board's attention that they had previously received copies of the minutes of August 15, 2017 and asked if there were any additions or corrections. Upon motion of, **VICE-CHAIRMAN/SECRETARY JARED BRYAN**, seconded by **DIRECTOR VIRGINIA SUAREZ**

to approve the minutes as read. Motion carried.

MINUTE NUMBER 47-17: CHAIRMAN ROYCE MATKIN then called for the financial report of the District for the month of July. CHIEF APPRAISER MARVIN HAHN presented the financial report for July, copies of which are attached hereto and made a part of these minutes. Upon motion of DIRECTOR SCOTT MORROW, seconded by DIRECTOR SUSAN JONES, to approve the financial report for the month of July. Motion carried.

MINUTE NUMBER 48-17: Upon motion of DIRECTOR SCOTT MORROW, seconded by DIRECTOR SUSAN JONES, to approve the following amendments to the 2017 budget: From 5507 Contingency Fund to 5003 Longevity \$7,136.31; From 5507 Contingency Fund to 5505 Unemployment \$5,222.81; From 5507 Contingency Fund to 5007 Workers Compensation \$747.00; From 5507 Contingency Fund to 5401 Office Expense \$373.19; From 5507 Contingency Fund to 5403 Forms & Printing \$9,327.07; From 5507 Contingency Fund to 5501 Postage \$23,395.64; From 5507 Contingency Fund to 5505 Dues & Fees \$35.00 and From 5507 Contingency Fund to 5601 Audit \$10,500.00. Motion carried.

MINUTE NUMBER 49-17: The Board then received a written report from Jay Taggart, Taxpayer Liaison Officer for the District. A copy is attached hereto and made a part of these minutes.

MINUTE NUMBER 50-17: CHIEF APPRAISER HAHN then informed the Board

that all the taxing units will have set their tax rates this week and tax statements will be mailed by October 1st. The District mailed letters to the taxing units informing them they will need to appoint or reappoint their representative to the Board of Directors for the 2018-2019 term. The Board received an updated lawsuit and arbitration report.. The collection report for October 2016 thru August 2017 was presented to the Board.

MINUTE NUMBER 51-17: The Board set **October 12, 2017 at 3:00 P.M.** as a policy and procedure workshop and **November 14, 2017 at 6:00 P.M.** as its regular meeting date.

There being no further business, the meeting was adjourned at 8:06 p.m.



ROYCE MATKIN, CHAIRMAN
Tax Appraisal District of Bell County

ATTEST:

JARED BRYAN, VICE-CHAIRMAN/SECRETARY
Tax Appraisal District of Bell County